

Supplement to the AGREEMENT
JOINT MASTER STUDY PROGRAMME
“PHYSICS OF THE EARTH (GEOPHYSICS)”

The Universität Wien, **University of Vienna (UW)**,

represented by ao.Univ.-Prof. Dr. Christa Schnabl, Vice Rector for Studies and Teaching and the

Univerzita Komenského v Bratislave, **Comenius University in Bratislava (CUB)**,

represented by Prof. RNDr. Karol Mičieta, PhD., Rector

agree upon the following supplement to the agreement on the Joint Master Study Programme “Physics of the Earth (Geophysics)”

with the intention to regulate certain processes for the full implementation of the Joint Master Study and its joint administration.

§ 1 The admission procedure:

- a) Students shall receive information about the program and the admission procedure at both universities.
- b) Students shall first apply for admission at CUB. After having completed the admission procedure at CUB, students have to apply for admission at UW. UW will accept only those students who have a positive notification by the CUB.
- c) CUB is committed to accept students with a completed bachelor program in Physics at the UW or the CUB without further examination or restrictions.
- d) Applications by students without direct access (i.e. having completed a bachelor’s study programme considerably different from Physics) will be individually evaluated jointly by CUB and UW. Based on the evaluation of the application, an admission exam at CUB may be required.
- e) The deadline for completing the admission procedure at CUB is August 31. Amendments need to be coordinated with the head of studies at the UW. To register for courses at the UW the students should apply for admission at the UW immediately after completing the process at CUB.
- f) The applicant becomes a student of the joint programme only after having been officially accepted and enrolled at both universities.

§ 2 Exclusion from Studies

- a) Since different national laws apply to the joint master program, both systems have to be considered. If a student loses his right to continue his/her studies at one partner university, the other partner university has to exclude the respective student as well.
- b) Reasons for exclusion from study at CUB include:

- a. not meeting the requirements of the monitoring stage of study (In order to continue their studies, students must acquire at least 40 credits by the end of the first academic year (AY) (31 August). In order to extend their studies to three years, students must acquire at least 80 credits by the end of the second AY (31 August). Complete semesters within periods of interrupted study are not included in the length of study.)
 - b. not successfully completing a subject at the relevant university within the required number of attempts (according to the study regulations at CUB)
 - c. not paying tuition fees
 - d. a decision made by the disciplinary committee
 - e. exceeding the number of limited semesters for the whole programme
- c) Reasons for exclusion from study at UW include:
- a. not successfully completing a subject at the relevant university within the required number of attempts (according to the study regulations at UW.)
 - b. not paying tuition fees or Student's Union fees
 - c. not continuing studies every semester.
- d) When a student is excluded from one university, that university immediately informs the other university and sends it a copy/the original of the letter of exclusion from studies.

§ 3 Schedule

- a) Student enrolment is determined by the respective universities' schedules.
- b) Teaching in individual subjects is undertaken in accordance with the schedule of the university providing the teaching.
- c) Evaluation (exam or continuous evaluation during semester) in individual subjects are undertaken in accordance with the schedule of the university providing teaching with the exception that at the CUB evaluations included in a current AY must be completed by 31 August of that AY. The UW aims at organising its evaluations in order to meet this deadline. Otherwise, assuming sufficient number of credits, according to the Slovak law the evaluation must be repeated in the next AY.
- d) The diploma thesis assignment form is to be submitted by the student by 31 January in the first year of study at the latest at the CUB; the formal aspects of the assignment form are determined by the practices and regulations of both universities (at CUB the assignment form must be entered in the Academic Information System [AIS]). The CUB will send the information to the head of studies at UW. Therefore, the parties strive for a joint standard form which is to be submitted by the students. A supervisor or thesis topic can be changed under well-founded circumstances after 31 January.

§ 4 Exams

- a) The number of makeup exams offered in order to pass a subject is determined by the university providing the teaching.
- b) If a student retaking an exam at UW receives a modified grade in a different AY than the one in which he was awarded the initial grade, the modified grade will not be included among the credits awarded in the given AY when the student sat the retake.

- c) The evaluation of subjects is determined by the rules of each university using the following conversion table:

CUB	UW
A: 90%-100%	1: 87.5%-100%
B: 80%-90%	2: 75%-87.5%
C: 70%-80%	3: 62.5%-75%
D: 60%-70%	4: 50%-62.5%
E: 50%-60%	
FX: 49.9%-0%	5: 49.9%-0%

- d) Study offices at CUB and UW will exchange transcripts of records for recognition of credits earned at the partner university. The percentage determined in c) is needed for the transformation in the electronic system of both universities. The parties provide each other with the evaluations of the students, at the latest before August 31st of the actual academic year or 5 work days before the state exam.

§ 5 The length of study, tuition fee for non-EU students, and tuition fees for extended periods of study

- a) The standard length of study is two years.
- b) The maximum length of study is four years. Periods of interruption to studies are not counted for the total length of study.
- c) The tuition fee at the UW depends on the compliance with the minimum duration of the degree programme (4) plus two additional semesters, the citizenship and the date of payment. The Austrian National Union of Students membership fee (ÖH-Beitrag) has to be paid in any case.
- d) The payment for non-EU students is determined by the rules of the respective university. The fee from each university shall equal half of the total fee to be determined by the relevant university. (Tuition fees are paid independently of the number of subjects a student is taking in a given academic year. This, however, does not exclude the possibility of applying for a fee waiver or a reduction in tuition fees.)
- e) The payment for an extended period of study is determined by the rules of the respective university. In a year where there is a payment to be made to both universities, the fee from each university shall equal half of the total fee to be determined by the relevant university (i.e. the university where the teaching is actually being provided). (Tuition fees are paid independently of the number of subjects a student is taking in a given AY. This, however, does not exclude the possibility of applying for a fee waiver or a reduction in tuition fees.)

§ 6 Requirements for the completion of study:

In order to successfully complete their studies, students must obtain a minimum of 120 credits in accordance with the requirements of the prescribed study programme, including the successful completion of the state exam.

§ 7 Interrupting studies

Students can interrupt their studies by applying to do so in writing, ordinarily for an entire study period (e.g. a semester or an AY) at the CUB. The CUB informs the UW immediately of an accepted leave of study.

§ 8 Master thesis submission

- a) After finishing their respective Master thesis, students will submit an electronic version of their thesis to the CUB Academic Information System (AIS) as well as to UW and deliver three identical printed copies to CUB and 3 identical copies to UW. The electronic and printed versions of the thesis has to follow the formal criteria of both universities (UW: http://www.univie.ac.at/mtbl02/2014_2015/2014_2015_260.pdf).
- b) To meet Austrian Law and the regulations at the UW, each thesis is officially reviewed (in written form) by the state exam committee (§ 9 lit. b). Therefore the respective state exam committee has to be formally established soon after submission of the thesis.

§ 9 Master thesis defence and final exam (“State exam”)

- a) The state exam committee will decide on admission to thesis defence and final exam based on the individual reviews of the thesis by the supervisor and reviewer and successful completion of all courses defined by the curriculum. The state exam committee will also assess the grade of the master thesis based on the individual reviews.
- b) Students are required to defend their thesis in an oral final examination. The final exam is defined in the curriculum of the joint program. It is designed to meet the criteria of the state exam in the Slovak Republic and is composed of a diploma-thesis defence and an oral exam consisting of 2 subjects. The final exam takes place in front of a committee which meets the criteria for the state exam committee.
- c) The state exam committee consists of minimum three persons including representatives of both universities. Each representative meets the academic requirements and standards jointly determined by both universities according to their own regulations.
- d) The final exams take place either at CUB or UW on the same day based on a joint decision.

§ 10 Graduation

- a) After successful defence of thesis and final exam, students will receive the following documents that formally and content-wise comply with the respective national laws and refer to this agreement/Joint Master Study Programme:
 - a. a joint decorative certificate

- b. the Slovak master`s degree diploma
 - c. the Austrian master`s degree diploma (Bescheid der Universität Wien über die Verleihung des akademischen Grades)
- b) The Slovak master`s degree diploma will contain a clause that it is only valid in combination with the Austrian master`s degree diploma and vice versa. The Austrian and Slovak master`s degree diplomas will contain a note that both universities confer the same degree within the framework of this Joint Master Study Programme and issue the respective documents. However, graduates are entitled to bear only one academic degree.
- c) Unless a different agreement has been reached in this regard, graduations shall take place alternately at CUB and UW.
- d) If a student completes study fulfilling conditions of completion with distinctions at each of the two universities, the completion of the joint study program is classified as completion with distinction.

Signed by ao.Univ.-Prof. Dr. Christa Schnabl, Vice Rector for Studies and Teaching for and on behalf of University of Vienna, Vienna DATE

Signed by prof. RNDr. Karol Mičieta, PhD. for and on behalf of the Comenius University in Bratislava, Bratislava DATE