

DISSERTATION EXAMINATION

1. The Ph.D. student of FMFI UK in full-time form of Ph.D. studies is enrolled for the state examination - dissertation examination – no later than 18 months from the beginning of the studies; Ph.D. student in external form no later than 30 months from the beginning of studies. The doctoral student is obliged to submit the **dissertation examination application** along with a **written thesis** prepared for the dissertation examination. The necessary condition for enrolling in the process is to obtain at least **60 credits** (from the beginning of Ph.D. studies).
2. The written thesis consists of the objectives of the future dissertation, containing the theoretical foundations of its future solution, the current state of knowledge on the topic, including a literature and sources review, analysis of the methodological approach to solving the issue and the state of completion of the dissertation. For the written thesis, the referee will prepare an assessment and propose a grade A, B, C, D, E or FX.
3. The dissertation examination consists of two parts. The first one is a discussion regarding the written thesis, the other one is an oral exam where the doctoral student is supposed to demonstrate theoretical knowledge in the specified topics.
4. The Doctoral Studies Office of FMFI UK will issue a written certificate of the state examination, containing information about the completion and final result of the dissertation examination: either a **pass (A-E)** or **fail pass (FX)**. A Ph.D. student who was graded “FX” in the dissertation examination in either of the two parts stated above, is generally evaluated by the expression “failed - FX”. The dissertation **examination may be repeated only once**, at the earliest after three months. Repeated failure at the doctoral examination is a reason for termination of the doctoral studies.

By February 28th, 2020 at the latest - submission of an application and written thesis for the dissertation examination (at the Doctoral Studies Office, FMFI UK, building F2, office No. 92).

Notice:

Since the academic year 2019/2020, the written thesis for the dissertation examination needs to be submitted to the AIS system (this also applies to the Ph.D. students of the Slovak Academy of Sciences (SAS)). See the Quick Start Guide (right) for details.

Ph.D. students of the SAS submit their application and also undergo their dissertation examination at the SAS. After the examination, it is necessary to provide the Doctoral Studies Office with one copy of the thesis and the original minutes for archival purposes. After delivering these documents, the Doctoral Studies Office will issue an official certificate.

The exam must be completed by the end of the summer semester 2019/2020.

To apply for the dissertation examination, it is necessary to:

- Bring in the completed DISSERTATION EXAMINATION APPLICATION form.
- 5 copies of the dissertation thesis (thermal binding, the college block style binding is NOT permitted)
- A minimum of 60 credits is required.
- Only an expert with an academic degree of Ph.D. (resp. CSc., DrSc.) may be appointed to be a referee of the written thesis. The referee may not be a part-time resp. a full-time employee at the student's workplace (or his/her supervisor's workplace, should these two differ). The workplace is the department or institute where the student or his/her supervisor operates.
- The Dean of the Faculty shall decide should there be any disputes.
- In the application form, please state the referee's name and degrees, his/her exact correspondence address (i.e. his/her workplace address - street, number, postal code, town, state) and his/her e-mail.
- After a successfully completed dissertation examination, the doctoral student receives 20 credits. These are granted by the chair of the examination board.